

**Javarii C. Boyer**  
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**Summary:**

As a Navy Logistics Specialist, I have the drive and discipline needed in a professional setting. I have years of experience in handling large sums of money. I am adaptable to any position I am placed in. I have trained over 200 coworkers while on the job. Attention to detail, money management skills, certification for forklift, maintaining rules and regulations, and training other individuals are most of my skills obtained while being a Logistics specialist.

**Certifications:**

Forklift License

**EMPLOYMENT HISTORY**

**ERA Solutions/WPConnex | Remote**

**Oct 31 2022 – Jan 20 2023**

**WordPress Developer - Intern**

Trained in the understanding and proficiency of WordPress technologies. Delivery of scalable website development systems to end users. Daily tasks consisted of practicing design implementation, Agile and Scrum concepts, debugging, c-panel use, database setup, tools and techniques applicable to WordPress, GitHub use, search engine optimization, Jira and Kit applications, and team project building. Skilled and experienced in business communication and team building in professional environments.

- Hands-on learning with expert mentors during labs, prep, project wizard and naming, fundamentals, test work
- Information gathering; prioritize tasks, determine scope of the project, development, test and deployment, and project life cycle
- Analyze user requirements for manageable objectives and outcome
- Set up WordPress locally and remote connected to host servers
- Forward thinking; envision system features and functionality
- Develop and test WordPress Sites to ensure continuity
- Ensure a detailed design documentation
- Identify and resolve technical issues during the build, test, and management phases
- Provide deep understanding and expert knowledge on WordPress suite applications
- Always learning to have extensive development knowledge and experience
- HTML, CSS, Knowledge of agile and waterfall
- WordPress: Elementor. UI/UX analysis and design according to the requirements of a client.
- Agile and waterfall development, Completed a 4-page WordPress website built from start to finish. Customer service.

**Logistics Specialist US Navy**

**December 2018-Current**

- Supervisor of the supply department.
- Training junior and senior coworkers and maintaining personal training records.
- Handling covid 19 protocols and regulations.
- Responsible for a 12 Million dollar budget.
- Responsible for ordering supplies, materials and maintaining a stocked establishment.
- Regularly implemented standards of unit cohesion and team readiness through the use company/Navy policies
- Writing and maintaining reports according to policy.

**Human Resource Lead**

October 2022- Current

- Greeting new hires, conducting orientations, and completing new hire paperwork.
- Addressing any questions or issues from staff.
- Handling daily attendance and timekeeping responsibilities.
- Provide support between the human resource team, warehouse staff and supervisors.